Agenda

Heritage Elementary PTCO

September 15, 2021

1. Welcome and Introductions (Jessica)

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| President | Jessica Sebold | Present |
| President-Elect | Amanda Chafin | Present |
| Treasurer | Tara McLain | Present |
| Treasurer-Elect | Debi McDonald | Present |
| Secretary | Alyssa Stock | Present |
| Fundraising | Katherine Rasmussen | Present |
| Fundraising | Alicia Edmonson | Present |
| Communications | Missy Molina | Present |
| Volunteer Coordinator | Jamie Simenson | Absent |
| Past President | Katherine Rasmussen | Present |
| Principle | Ryan Langdon | Present |
|  | Daniel Cohen |  |
|  | Lindsay Riley |  |
|  | Carrie Crizer |  |
|  | Deb Vargo |  |
|  | Julie Moyers |  |
|  | Bouchra El Issaoui |  |
|  | Dani Tavbin |  |
|  | Jenny Dolan |  |
|  | Carrie Critzer |  |
|  | Phanit Tongyoy |  |
| School Nurse | Ann Duffy |  |
|  | Brody Lieberman |  |
|  |  |  |

1. Treasurer’s Report (Tara)
	1. Please see attached report
2. Fundraising Report (Katie)
	1. Run4Funds - $29,448
	2. Pledge Drive- $730
	3. Dine Outs - $1,038
		1. Mod Market – 09/29
	4. Kroger- $1,194
3. Communications Report (Missy)
	1. MailChimp Stats about 40% open rate
	2. Have ability to add attachments to PTCO email blasts
	3. Missy will update website with meeting notes
	4. There are many pictures from the Run4Fun$. If we want to share pictures need to email the office to confirm parents have signed release
		1. Missy is going to save pictures for the yearbook
4. Upcoming Events
	1. Food Trucks in the Park - 9/17
	2. Funds raised by shaved ice will go to pledge drive
	3. Teacher Grants - In Progress
	4. Walk to School Day – 10/6
		1. Working with Fire Department to see if they will cheer kids on, hand out stickers, etc.
	5. Coin Drive 10/11 - 10/15
		1. Missy is making coin banks for each classroom. Goal is for classroom to fill up the bank
		2. Will put monitor in lobby so entire school can see progress
		3. Prize for classroom that raises the most will be coloring Ryan’s hair (blue/red) the week after fall break
			1. Missy is working with Ms. Floyd to assist. She helped with shaving Ryan’s head a few years ago
	6. Top Golf TBD
		1. Katie heard back from Top Golf and has a call tomorrow to ask questions
		2. There is an upfront expense with securing bays
		3. Thinking last week of October or first week of November, Katie will let us know what dates they have available
5. Open Committee Positions (Jamie)
	1. Review open seats
		1. Art Show
		2. Art Fair- Funds support art program
		3. Box Tops
		4. Teacher appreciation
		5. Movie Night- Covid permitting
6. Classroom Parent Volunteers (Amanda)
	1. Looking for 2 per grade. Sign up closed yesterday
	2. The list is being reviewed and information will be sent out Friday
	3. Last year we were unable to have classroom volunteers, PTCO is excited to bring this back to support the teachers
		1. Volunteers are allowed in the building and masks are required
7. Old Business
	1. Review Bylaws
		1. Waiting on changes from one member.
		2. Once we make changes they will be set to the executive board for a vote and then submitted to parents council
8. New Business
	1. Ryan attended a meeting at an elementary school that had a PTCO sign talking about volunteers, how money is spent, fundraising graph, etc.
		1. Looking for someone with skills to layout the information
	2. Directory art work
		1. As part of producing the school directory students submit artwork for the cover
		2. List went to executive board who will vote by 09/16 at 5pm
9. Roundtable
	1. Covid
		1. Same prevention and mitigation protocols as last year
			1. Hand washing, mask requirements,
			2. Take guidance from Tri-County, public orders and CDC
				1. Public orders are different from last year based on COVID knowledge
			3. Last year Cherry Creek had more contact tracing. If your student was out for a few days the school would reach out to discuss symptoms and discuss quarantines
				1. This year contact tracing/ communication is run by Tri-County Health

Tri-County decides who is close contact and quarantine instructions

Families can also contact the nurse and let them know about contact

All letters of positive case are sent out and posted Cherry Creek website and posted around 4pm

Letters go to grade level and teacher. It is not school wide

If 5 individuals in a classroom test positive the class will go into quarantine because this proves transmission. This is not happening frequently throughout the district

If symptoms last 24 hours students can come back at school. If they last 48 hours recommendation is to go to pediatrician and get tested

Cherry Creek collated data with other school districts and results were COVID would come into building but there was minimal transmitting

If a student is quarantined parents should reach out to the teacher and accommodations will be made based on individual circumstances

Cherry Creek offers testing and results have been coming back in 1-2 days

Cherry Creek is not requiring staff/students/teachers to get vaccine

If a teacher chooses not to be vaccinate they are tested weekly

Currently parents decide if they vaccinate their child

If a parent has been vaccinated they do not need to quarantine with their positive child unless they start having symptoms

* 1. School Safety
		1. Ann Duffy the school nurse is in attendance
		2. Ann is at Heritage in the morning and Greenwood in the afternoon. When Ann is at Greenwood Heritage has a health tech on site
			1. Takes care of student health issues (allergies, diabetes, etc.) and any injuries
			2. If children are unable to learn at school due to illness or injury Cherry Creek has a home hospital program where teachers will come to the home and teach the child until they can go back to school
		3. Variety of drills conducted at Heritage
			1. Use I love you guys Foundation standard response protocol
				1. Hold

Need student and staff to say in classrooms and continue with day

Used if someone needs medical care

* + - * 1. Secure

Something is unsafe outside the school/neighborhood

Regular operations happen inside the building but nobody leaves the building or goes to the mobiles

* + - * 1. Lockdown

Danger inside the building

Heritage conducting a drill on 09/3 for 10-15 minutes

Building goes silent. Intercom system at school level and main administration building

Instructed to lock doors, turn off lights, get out of site (predetermined spaces)

Door handles are always locked at Heritage

* + - * 1. Evacuate

Fire drill, water main break, gas leak, etc.

Evacuate building through classroom doors. Half building goes to playground, half go to sidewalk. There is an attendance taking system and teachers communicate with walkie talkies

* + - * 1. Shelter

Tornado warning

Students move to spaces without windows

* 1. Questions about substitutes
		1. A third grade teacher missed almost two days last week. Instead of getting a sub Ryan divided the kids between the other third grade classes
1. Next meeting at Heritage Elementary; Monday, October 12 at 8:00am