HERITAGE ELEMENTARY PTCO March 27, 2019 EXECUTIVE BOARD MEETING MINUTES

Attendance: Amber Barnes, Katie Ritsick, Lisa Britt, Ryan Langdon, Missy Molina, Juliette Wirth, Sarah Taylor

Meeting Time: 6 - 7 PM

I. Welcome

II. Treasurer’s Report:

We have budgeted $34k to spend this year. We made $28k in fundraising, so we have a $6k deficit. We have money in checking we want to spend and will spend down to about $3k. Outstanding Teacher grants to get paid; we should put in deadline for teachers to get reimbursed? **Missy** to talk to Janice and get deadline date. For any Treasurer requests, please send to Missy as Tracy will not be available. Sarah and Heidi to help Missy create next year’s budget.

IV. Fundraising Report:

V. Upcoming Events

a. Mom’s Night 3/29 – Ready to go! Shannon to Chair MNO next year

B. Shop Out 4/14- Getting more information on the event. **Ryan** to speak with Shayna for details. **Amber** to reach out to Parent Council for approval

C. Movie Night 4/12- Looking for an affordable Pizza place. Perhaps Dominos? Ryan to be there and address the crowd. We need someone to coordinate this next year. Sign Up Genius is done.

D. Walk to school 5/8 – **Katie** to contact Tricia to see if she will coordinate this again

E. Teacher Appreciation Week 5/6 -5/10 – Wheels in motion. **Ryan** to meet with Lara and Shayna to finalize details

F. 5th Grade Pool Party 5/23 – Sarah coordinating. Sent Save the Date communication. Committee discussing Legacy gift.

VI. Old Business

a. Budget for next year; need to set up a meeting date: **Amber and Missy** to set a date

b. Slate is not complete ~ need 4 Board Member positions and 4 Committee Chairs – have sign ups at Mom’s Night Out? Movie Night? Board voted to approve a new Committee Chair: Website and Social Media Coordinator. Lisa will fill this position next year. Inbal will fill Streets of Southglenn Chair postion.

VII. New Business

a. King Soopers Cards – King Soopers is giving $2.5 million each quarter to charities chosen on your King Soopers Loyalty Card. This is a much easier way for us to give money to the school. No more reloading gift cards!

B. Party for Board Members and incoming Board? – Yes, possibly in May? **Amber and Katie** to host and coordinate.

B. Thanks yous? – **Amber** to get Heritage Notepads from Ryan and we distribute and write thank you to outgoing volunteers.

C. CCSD Parents Council hosting ‘Decoding PTO’s’ event, April 18th

Next Meeting: Wednesday, April 24 @ 8AM